

**DECCAN EDUCATION SOCIETY'S  
KIRTI M. DOONGURSEE COLLEGE, DADAR  
Guidelines for filling the Application Form  
(\* For BA, BCOM(in-house only) & BSC Courses)**

- 1) Go to the website [mum.digitaluniversity.ac](http://mum.digitaluniversity.ac)
- 2) Fill the University Pre-Admission form for Kirti College for year 2019-20 with all details.
- 3) Take a print out of the University Pre-Admission Form and come with following documents(Xerox copies) for admission process:
  - a. HSC Marksheet
  - b. SSC Marksheet
  - c. HSC Leaving Certificate
  - d. SSC Leaving Certificate
  - e. Caste Certificate
  - f. Non-Creamy Layer Certificate (if required)
  - g. Ration Card
  - h. Aadhar Card
- 4) After checking of eligibility and documents, Login ID and Password for Kirti College Website will be given to you.
- 5) Use Firefox web browser and go to the website [deccansociety.com](http://deccansociety.com) and using Username and Password login to website.
- 6) Please read all the instructions before proceeding. All information marked with RED STAR '\*' is compulsory and should not be left blank.

- 7) In the Personal Details tab the candidate is supposed to fill all personal details. Enter your University Form number in the field 'University Number'. Passport size Photograph has to be uploaded. Image size should be less than 340KB (format:.jpg,.jpeg,.png,.bmp) (Ideal dimensions 150px \* 200px). Also image of the signature has to be uploaded (image should be 10-20 KB). After filling all details click on Save & Next.
- 8) In the 10th std details tab the candidate have to fill all details related to SSC Exam. First you need to select either Percent System or Grade System before going ahead. Fill all the details and click on Save & Next.
- 9) In the 12th std details tab the candidate have to fill all details related to HSC Exam. First you need to select the Qualifying Status and then select either Percent System or Grade System before going ahead. Fill all the details and click on Save & Next.
- 10) In the Payment Mode tab select the payment mode and make payment.
- 11) After completing transaction successfully click on print button and take print out of Fee receipt. You will be able to see all the details that you have filled, Please check if all the information entered is correct and then click on the CHECK BOX "Declaration to be accepted by applicant" and then click on Confirm button.
- 12) Click on Application Form button to download the form. Take print out of the form.

## **Subject Combinations available for First Year ARTS**

- 1) Foundation Course (Compulsory)
- 2) Communication Skills In English (Compulsory)
- 3) Language – Hindi OR Marathi (Compulsory)
- 4) Any One Group from below:
  - History, Geography, Marathi (DIV – A)
  - History, Geography, English (DIV – A)
  - History, Geography, Philosophy (DIV – A)
  - History, Geography, Psychology (DIV – A)
  - Economics, Politics, Hindi (DIV – B)
  - Economics, Politics, English (DIV – B)
  - Economics, Politics, Philosophy (DIV – B)
  - Economics, Politics, Psychology (DIV – B)
  - Economics, Rural Dev, Marathi (DIV – C)
  - Economics, Rural Dev, Hindi (DIV – C)
  - Economics, Rural Dev, Politics (DIV – C)

## **Subject Combinations available for First Year SCIENCE**

- 1) Foundation Course (Compulsory)
- 2) Any One Of The Following Groups
  - Chemistry, Botany, Zoology
  - Chemistry, Physics, Statistics
  - Chemistry, Physics, Mathematics
  - Chemistry, Physics, Botany
  - Physics, Mathematics, Statistics